

# CHEAD

Council for Higher Education in Art & Design

## CHEAD Membership Data Form 2010/11

- Full Membership - £1,500\*** – for FEI/HEIs with an HE undergraduate student body of more than 500 FTE.

If you would like to extend your membership, please fill out the details below. Please make sure to answer all the boxes.

<b>Membership Institution</b> <i>(please amend if/where applicable)</i>	
Institution	
Faculty / Department / School <i>(if applicable)</i>	
Address	<b>Number of UG FTE students:</b>
Post Code	Website
Please indicate the range of art & design courses and approximate number of FE and HE FTE students:	
<b>Registered Representative</b>	
Name of registered representative (Title, First name, Surname)	
Job Title	
Email **	
Contact telephone no	Fax No.
Name of Representative's PA	PA's Email
In order to allow us to draw on a wider range of expertise and to communicate more effectively with staff in our member institutions, could you please tell us whether you are a member / chair / trustee of any relevant related organisations and committees, such as Guild HE, UKADIA, Arts Council England, PQA Delivery Partnership, etc.	
<b>Areas you would be interested in playing a role within CHEAD, e.g.</b>	
Graduate Employability	Progression / links to 14-19
Curriculum development	Leadership / Management Development
Knowledge Transfer	FE / HE Interface
Research	Admissions
Widening Participation	Other

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Deputy of Registered Representative	
<i>CHEAD is committed to support succession planning and leadership development. Member institutions are therefore asked to identify a named deputy (a senior member of staff in the institution) who, acting on a mandate, will have full voting rights and who will form part of the target audience for succession planning activities. Moreover, named deputies will be included in CHEAD working groups.</i>	
Name of nominated deputy (Title, First name, Surname)	
Job Title	
Email **	
Contact telephone no	Fax No.
Name of Deputy's PA	PA's Email
In order to allow us to draw on a wider range of expertise and to communicate more effectively with staff in our member institutions, could you please tell us whether you are a member / chair / trustee of any relevant related organisations and committees, such as Guild HE, UKADIA, Arts Council England, PQA Delivery Partnership, etc.	

## \* Membership Fee

The Annual Membership fee is £1,500 and covers the period from 1 August to 31 July. Should you wish to join CHEAD during the course of the year, the fee for the remainder of the year will be calculated from the 1<sup>st</sup> day of the month of joining: (fee/ 12) \* (# of months remaining).

Please note that the fee is revised annually and that any proposed changes are submitted for approval to CHEAD members in the CHEAD Business meeting in spring / summer term.

Please provide purchase order number at the top of the renewal form.

**\*\* Please note that the names and email addresses of registered representatives and named deputies will be listed on the CHEAD website. Please tick this box, if you do not wish to have your details on the CHEAD website.....**

Please return this form to

Christoph Raatz  
Executive Secretary  
CHEAD  
3<sup>rd</sup> floor, Woburn House  
20 Tavistock Square  
London WC1H 9HB

Alternatively:  
Email:  
[c.raatz@chead.ac.uk](mailto:c.raatz@chead.ac.uk)  
Fax:  
020 7387 2134